



# DURGIN AND CROWELL LUMBER COMPANY, INC.

## APPLICATION FOR EMPLOYMENT

LAST NAME  FIRST NAME  MIDDLE INITIAL

ADDRESS: STREET  CITY  STATE  ZIP

EMAIL ADDRESS:  PHONE #:

HOW DID YOU LEARN ABOUT US:

- Advertisement    Friend    Walk In    Employment Agency    Relative    Other

If you are under 18 years of age, can you provide required proof of your eligibility to work?

- Yes    No

Have you ever filed an application with us before?

- Yes    No

If yes, give date

Have you ever been employed with us before?

- Yes    No

If yes, give date

Are you currently employed?

- Yes    No

May we contact your present employer?

- Yes    No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status?  
Proof of citizenship or immigration status will be required upon employment.

- Yes    No

On what date would you be available for work?

Are you available to work:

- Full Time    Part Time    Shift Work    Temporary

Are you currently on "lay-off" status and subject to recall?

Yes

No

Can you travel if a job requires it?

Yes

No

Have you been convicted of a felony within the last 7 years?

Conviction will not necessarily disqualify an applicant from employment

Yes

No

If Yes, please explain

### EDUCATION

	Name and Address of school	Course of Study	Years Completed	Diploma/ Degree
Elementary				
School	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
High				
School	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Undergraduate				
College	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Graduate				
Professional	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other				
(Specify)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer	<input type="text"/>	Date Employed From/To	<input type="text"/>	Work Performed	<input type="text"/>
<input type="text"/>					
Address					
<input type="text"/>					
Telephone Number	<input type="text"/>	Hourly Rate/Salary Starting	<input type="text"/>	Hourly Rate/Salary Final	<input type="text"/>
Job Title	<input type="text"/>	Supervisor	<input type="text"/>		
Reason For Leaving					
<input type="text"/>					
Employer	<input type="text"/>	Date Employed From/To	<input type="text"/>	Work Performed	<input type="text"/>
<input type="text"/>					
Address					
<input type="text"/>					
Telephone Number	<input type="text"/>	Hourly Rate/Salary Starting	<input type="text"/>	Hourly Rate/Salary Final	<input type="text"/>

Job Title		Supervisor	
Reason For Leaving			

Employer		Date Employed From/To		Work Performed
Address				
Telephone Number		Hourly Rate/Salary Starting		Hourly Rate/Salary Final
Job Title		Supervisor		
Reason For Leaving				

**REFERENCES**

Name		Phone	
Address			
Name		Phone	
Address			
Name		Phone	
Address			

**APPLICANT'S STATEMENT**

I certify that the answers given here are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Durgin and Crowell Lumber Co., Inc is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Durgin and Crowell Lumber Co., Inc. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the employer.



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Signature of Applicant

Date

EQUAL OPPORTUNITY EMPLOYER

Note to Applicants: Do not answer these questions until you have been interviewed.

Have you been informed about the requirements of the job for which you are applying?

Yes

No

Are you capable of performing in a reasonable manner the activities involved in the job or occupation for which you have applied?

Yes

No

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Signature of Applicant

Date

DO NOT WRITE IN THIS SPACE

SUMMARY OF INTERVIEW

Applicants Name: \_\_\_\_\_

Interview Date: \_\_\_\_\_

Interviewed By: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accepted for employment  Yes  No

Position: \_\_\_\_\_

Stating rate \$ \_\_\_\_\_ per \_\_\_\_\_ Hour \_\_\_\_\_ Week

Scheduled to Start Work: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_